

CITY OF HAVILAND
Council Minutes
Tuesday - September 4, 2012
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session with Mayor Robert Ellis calling the meeting to order at 7:00 p.m. Mayor Ellis asked Ed Davis to open the meeting with prayer. Council members present were: Kay Unruh, Dwight Smitherman, Ed Davis, and Don Chenoweth. Steve Larsh was absent. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, and Morgan Silva-Public Enforcement Officer.

II. Approval of Last Month's Meeting Minutes

Smitherman motioned to approve the August 6 minutes as presented. Chenoweth seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Chenoweth seconded. Unanimous.

IV. Financials as of August 31, 2012

V. Old Business

1. Ordinance Enforcement

- **Public Officer Report** – Silva reported that there had been one loose dog with its leash caught in some trees. Jantz assisted her on getting the dog loose and to the owner. There was one new, signed complaint. Silva will talk to Attorney Steve Brown and Judge Ann Dixson about the process in enforcing violations. Silva left the meeting at 7:40 p.m.
- **Ordinances**
 - **Ordinance No. 322 – Mobile Homes** – Council reviewed ordinances from other cities. Davis will follow-up and report at the October meeting.
 - **Domestic Animals/Farm Animals** – Council reviewed ordinances from other cities. Davis will follow-up and report at the October meeting.
 - **Ordinances Sent to Citizens** – McAfee will send a letter with summaries of important ordinances to each citizen.
- **Future Contract with Pratt Area Humane Society** – McAfee reported that PAHS must satisfy all state regulations regarding their present facility before an addition can be considered. Compliance (new fence) will cost approximately \$42,000 and expansion another \$40,000. A contract with them is not an option at this time. They will keep us informed of their progress.

2. Water Systems Update

- **Revision Operations/Maintenance Policy** – *Smitherman motioned to adopt the KDHE-revised POU Operation and Maintenance Policy. Chenoweth seconded. Unanimous.*
- **Installations** – Smitherman has talked with Oscar Ebert and regular installations of R/O units will resume.

3. Street Repair – Jantz will get bids to re-seal the streets and purchase rock. The cost will be approximately \$45,000+. The work will be done in the spring of 2013. Jantz will continue patching pavement and curbing.

4. BC Make-a-Difference Day Report

- **Water** – Unruh reported that a case of water (24) would be \$5.99 at Vic's. *Smitherman motioned to purchase 30 cases of water from Vic's Hardware for Barclay College's Make-a-Difference Day. Unruh seconded. Unanimous.*
- **Large Open Dumpster** – McAfee reported that the City paid for the dumpster last year at \$275.00 and the cost will be the same this year. *Unruh motioned to pay \$275.00 for the dumpster for Barclay College's Make-a-Difference Day. Smitherman seconded. Unanimous.*

5. Two Meetings a Month – Council agreed to keep the meetings to one a month, and to schedule special meetings, if needed.

VI. New Business

1. **New Computer** – McAfee asked for permission to look into getting a new computer. Nathan James will be cleaning up the present computer. Unruh will talk to her son, Jeremy about new computers.
2. **Council Thoughts**
 - A. **McAfee** – reported that the County hired Carol Fast to clean the public library. *Unruh motioned to compensate Fast for the second half of August. Smitherman seconded. Unanimous.* McAfee reported that Hannah Kendall had applied for a grant for the Patio Project using the City for approval. Jantz will do the dirt work. McAfee also reported that Barbara Smitherman and Sam and Jane Bucher had submitted building permits.
 - B. **Chenoweth** - None
 - C. **Unruh** - None
 - D. **Larsh** - Absent
 - E. **Davis** - None
 - F. **Jantz** - None
 - G. **Smitherman** - None
 - H. **Mayor Ellis** – reported that signs had been damaged at Wichita and Elm.

VII. Adjournment

At 8:59 p.m. Unruh motioned to adjourn the meeting. Smitherman seconded. Unanimous.

Robert Ellis, Mayor
Shari McAfee, City Clerk