

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, September 12, 2016**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Kay Unruh, Steve Larsh and Tom Taylor. Matt Ballard was absent. Also present were: Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, John Haas-Ranson Financial and Chuck Townsend.

**II. Approval of August 8, 2016 Meeting Minutes**

*Dwight motioned to approve the August 8, 2016 meeting minutes as presented. Tom seconded. Unanimous.*

**III. Presentation and Approval of Bills**

*Dwight motioned to approve the bills as presented. Tom seconded. Unanimous.*

**IV. Financials as of September 30, 2016**

**V. Public** – No business discussed. Chuck left the meeting at 7:15 p.m.

**VI. Old Business**

1. **Street Project Update** – John Haas went over the Statement of Final Costs and answered council questions. John left the meeting at 7:32 p.m.
  - **Approve Statement of Final Costs** – *Dwight motioned to approve the Statement of Final Costs. Tom seconded. Unanimous.*
  - **Approve Schedule 1 – Proposed Assessment Roll** – *Dwight motioned to approve Schedule 1 – Proposed Assessment Roll. Tom seconded. Unanimous.*
2. **Water Project Update** – There was no update.
3. **Code Enforcement** – Joel reported that he would be ordering some feral cat carriers. Burning within the city limits was also discussed. The council asked Shari to put an item in the next newsletter regarding this issue.
  - **CEO Report** – Joel went over his August report with the council.
4. **Maintenance Report** – Robert reported that there had been equipment malfunctions with the treatment plant. He also reported that USD 474 Recreation Commission would pay for half of the new pool equipment shed.
5. **Accept Debit/Credit Payments** – Shari reported that she will have an online demo with KanPay on September 19 and will be visiting with the Haviland State Bank representative who handles credit/debit card services.
6. **Sycamore/Emporia Street Light Bid** – *Steve motioned to approve the \$509.78 bid from Southern Pioneer Electric Co. to set a new light pole at the corner of Sycamore and Emporia. Kay seconded. Unanimous.*
7. **Property Between Old and New Highway 54** – No action taken.

**VII. New Business**

1. **Kansas Water Pollution Control Permit Letter** – The council reviewed the letter from KDHE regarding our Kansas Water Pollution control Permit.
2. **Re-route Power Line Around Burn Pit Bid** – Council did not approve the \$19,503.23 bid from Southern Pioneer Electric Co. to re-route the burn pit power line.

**VIII. Adjournment**

*At 8:12 p.m., Tom motioned to adjourn the meeting. Dwight seconded. Unanimous*