

CITY OF HAVILAND
Council Meeting Minutes
Monday, May 6, 2013
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session at the Community Room. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Ed Davis, and Steve Larsh. Dwight Smitherman and outgoing council member Don Chenoweth were absent. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, Matt Ballard-incoming council member, John Unruh and Chuck Townsend.

II. Approval of Last Month's Meeting Minutes

Larsh motioned to approve the April 1, 2013 minutes as presented. Unruh seconded. Unanimous.

III. Presentation and Approval of Bills

Unruh motioned to approve all bills as presented. Larsh seconded. Unanimous.

IV. Financials as of April 30, 2013

V. Old Business

1. Code Enforcement Officer Report – The April COE report was reviewed. Halverstadt reported that he now has a city cell phone.

McAfee mentioned that we could have a holding pen, as long as it is not on city property. Jantz has talked with Dan Woods about putting one on the Thresher Show grounds and will report at the June meeting.

Mayor Ellis asked that a letter be sent to Mary Sweet, Administrator of the Kiowa County Memorial Hospital asking that all employees of the Haviland Clinic park in back of the building or on the east side of the street. McAfee will send the letter.

There was discussion about recent incidents involving Haviland Care Center patients. Halverstadt will pursue this. Also discussed were yards in need of mowing.

2. Water Systems Update

- **R/O Systems** – McAfee reported that a prehearing conference via phone with KDHE would take place on Thursday, May 23, 2013 at 9:00 a.m. in the Haviland Telephone Co. conference room. Those participating will be Mayor Ellis, Jantz, McAfee, Davis, Smitherman and Unruh.
- **Irrigation** – The portable irrigation unit has been delivered. A representative from Teeter will come help with the set up. Davis continues to work on the lease papers.
- **Water Conservation** – This issue will be closely monitored. Mayor Ellis asked Larsh that Barclay College water later in the evening or during the night so that homeowners close to the college will have sufficient water pressure in the evenings.

3. Maintenance Report

- **Siren Update** – Jantz reported that a motor was installed, but a problem occurred which burned up the new motor. Jantz didn't know if it was faulty wiring or a bad motor.
- **Shop Doors Update** – Jantz reported that the new doors have been installed and work great.

4. Street and Curb Repair – Mayor Ellis reported that he, Smitherman and Jantz looked at paved streets in town. They feel the following streets need to be torn out and re-done: the first block of W. Maple, the third block of N. Pratt, the first block of E. Poplar, and the first block of Mulberry. All paved streets need to be sealed and covered with chat.

It was mentioned that Barclay College is interested in adding curbs, gutters and paving on W. Sycamore. A portion of the first block is already paved. McAfee was asked to check with LKM regarding the assessment for the cost of this project, since the college does not pay property tax.

Mayor Ellis stated that he would like for the city to take out the old curb and gutter on the west side of the fourth and fifth blocks of N. Main and replace with new. Barclay College would like a sidewalk on the east side of the fourth and fifth blocks of N. Main.

Bids street and curb and gutter work from Heft and Sons LLC of Greensburg and APAC, Inc. of Dodge City were reviewed. Larsh will get additional bids from Pueblo Concrete LLC and Jon Mansel.

A special meeting is scheduled for Tuesday, May 21, 2013 at 7:00 p.m. to discuss street and sidewalk projects.

VI. New Business

- 1. Swear in New Council Members** – McAfee swore in new council member Ballard and re-elected council member Unruh.
- 2. Elect Council President** – *Larsh motioned to nominate Smitherman as council president and then motioned that the nominations cease. Unruh seconded. Unanimous.*
- 3. Beautification** – *Larsh motioned to increase the beautification budget to \$1,500.00 per year. Davis seconded. Unanimous.*
- 4. Approve Resolution #97 GAAP Waiver 2013** – *Unruh motioned to approve Resolution #97 GAAP Waiver 2013. Ballard seconded. Unanimous.*
- 5. Council Thoughts**
 - A. McAfee** - None
 - B. Ballard** – would like to see follow-up done regarding a holding pen for dogs.
 - C. Unruh** – expressed concern about the property and dilapidated shed belonging to Clifton Clark. McAfee will check to see if this property is within the city limits.
 - D. Larsh** – felt the city should give Patrick Clement a gift for the outstanding job he has done as editor of the Kiowa County Signal. McAfee will take care of this.
 - E. Davis** – would like to pursue the standing water problem at the corner of Poplar and Wichita.
 - F. Jantz** - None
 - G. Smitherman** - Absent
 - H. Mayor Ellis** - None

VII. Adjournment

At 9:25 p.m., Unruh motioned to adjourn the meeting. Davis seconded. Unanimous.

Robert Ellis, Mayor
Shari McAfee, City Clerk