

CITY OF HAVILAND
Council Meeting Minutes
Monday, May 5, 2014
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Council President Dwight Smitherman called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Kay Unruh, Steve Larsh, Ed Davis, and Matt Ballard. Mayor Robert Ellis was absent. Also present were: Wes Jantz-City Superintendent, Pake McCarley-City Maintenance, Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, and Aaron Koehn-VonFeldt, Bauer, and VonFeldt.

II. Approval of April 7, 2014 Meeting Minutes

Larsh motioned to approve the April 7, 2014 minutes as presented. Unruh seconded. Unanimous.

III. Presentation and Approval of Bills

Ballard motioned to approve the bills as presented. Larsh seconded. Unanimous.

IV. Financials as of April 30, 2014

V. Old Business

1. **2013 Audit Report** – Aaron Koehn explained the 2013 audit report to the council.
2. **City Vehicles** – Koehn talked with the council about his letter regarding an employee's use of a city vehicle (Publication 15-B, as issued by the IRS). To be considered a qualified non-personal use vehicle, the new City pickup truck has been clearly marked with permanently affixed decals and will be equipped with an electric generator or permanent sideboards or toolboxes. Koehn left the meeting at 7:30 p.m.
3. **Code Enforcement** - Halverstadt went over his report.
4. **Water Systems Update** – No update
5. **Maintenance Report** – No update
6. **Street Banners** – Unruh reported that the street banner project has been cancelled.
7. **Signs** – No update
8. **Employee Cell Phones** – McAfee will call Verizon about changing service. Council will consider paying Halverstadt and McCarley a phone allowance.
9. **Standard Traffic Ordinance** – Tabled to June meeting

VI. New Business

1. **2013 Audit Report** – Moved to Old Business 1.
2. **City Vehicles** – Moved to Old Business 2.
3. **Ed Davis - Kiowa County Meeting Report** – Davis reported on the meeting April 23 regarding Kiowa County Emergency Management. He suggested that Ray Stegman come to the June meeting to provide the council more information. Halverstadt left the meeting at 7:56 p.m.
4. **Water System Training** – McAfee shared information about the KanCap Board/Council Training in Dodge City on May 22. Larsh will go to the meeting.
5. **Council Meeting Date** – *Unruh motioned to change the date of regular council meetings to the 2nd Monday of each month. Davis seconded. Unanimous.* McAfee will prepare the new ordinance for consideration at the June meeting.
6. **Council Thoughts**
 - A. **McAfee** – read a letter from Wes Jantz stating his retirement as City Superintendent effective June 1, 2014.
 - B. **Ballard** – None
 - C. **Unruh** – asked what could be done regarding recycling on windy days.
 - D. **Larsh** – None
 - E. **Davis** – None
 - F. **Jantz** - None
 - G. **Smitherman** - None
 - H. **Mayor Ellis** - Absent

VII. Adjournment

At 8:08 p.m., Davis motioned to adjourn the meeting. Ballard seconded. Unanimous.

Dwight Smitherman, Council President

Shari McAfee, City Clerk