

CITY OF HAVILAND
Council Meeting Minutes
Monday, May 11, 2015
Community Room – 7:00 p.m.

- I. **Call Meeting to Order** – The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Steve Larsh, Matt Ballard, Kay Unruh and Tom Taylor. Also present were: Alan Luttrell and Mike Younger-EBH, and Chuck Townsend.
- II. **Approval of April 13, 2015 Meeting Minutes** – *Smitherman motioned to approve the April 13, 2015 minutes as presented. Taylor seconded. Unanimous.*
- III. **Presentation and Approval of Bills** – *Smitherman motioned to approve the bills as presented. Larsh seconded. Unanimous.*
- IV. **Financials as of April 30, 2015**
- V. **Public**
 1. **Ray Stegman** – Was not present.
- VI. **Old Business**
 1. **Street Project Update** – Luttrell gave a brief update on the street project. The estimated start date will be mid-July. *Larsh motioned for EBA to work with Mayor Ellis to review and authorize the contractors and ditch diggers to work on lowering the water and gas lines on Kingman, Poplar, Pratt and N. Wichita streets. Ballard seconded. Unanimous.*
 2. **Water Project Update** – Younger reported that the first-round review went into KDHE May 1st. When KDHE and Rural Water give their approval the project will be opened up for bids. Younger will attend our June meeting to keep the council updated on the progress.
 - **Review Letter to KDA DWR on Water Rights** – McAfee will send the letter to the KDA DWR on water rights.
 - **Approve Pipeline Crossing Agreement** – McAfee will send a letter and the required fee to the Railroad for the Pipeline Crossing Agreement.
 3. **Code Enforcement**
 - **AEO Report** – The Council reviewed Halverstadt's ACO-CEO April report in his absence.
 4. **Maintenance Report**
 - **Lift Station Annual Maintenance Contract** – *Smitherman motioned to accept the lift station annual Preventative Maintenance Agreement at \$400.00 per year. Larsh seconded. Unanimous. Taylor motioned to purchase a new lift station transfer switch for approximately \$1,356.00 with a \$500.00 installation fee. Ballard seconded. Unanimous.*
 5. **KCED Report** – No report.
- VII. **New Business**
 1. **Ad for American Legion Program Booklet** – *Ballard motioned to purchase a \$125.00 ad in the Haviland American Legion program booklet. Smitherman seconded. Unanimous.*
 2. **City Clerk** – *Smitherman motioned to authorize the city clerk to work up to 40 hours per week as needed. Larsh seconded. Unanimous.*
- VIII. **Adjournment**

At 8:05 p.m., Smitherman motioned to adjourn the meeting. Ballard seconded. Unanimous.