

CITY OF HAVILAND
Council Meeting Minutes
Monday, March 4, 2013
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session at the Community Room. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Dwight Smitherman, Ed Davis, Don Chenoweth, and Steve Larsh. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, Adrian Halverstadt, Chuck Townsend and Brent Holland.

II. Approval of Last Month's Meeting Minutes

Unruh motioned to approve the February 4, 2013 minutes as presented. Smitherman seconded. Unanimous.

III. Presentation and Approval of Bills

McAfee asked for approval of two additional invoices: Kansas One Call for \$5.60 and First Responder for \$185.00. *Chenoweth motioned to approve all bills as presented. Smitherman seconded. Unanimous.*

IV. Financials as of February 28, 2013

V. Presentation by the Public

1. Donna Meierpfeifer, Executive Director, Cannonball Trail American Red Cross –

Materials were given to the council. Meierpfeifer gave an update on what the Red Cross is doing in this district. She encouraged those interested to attend all or part of the Kansas Disaster Training Institute on June 16-23, 2013 at Pratt Community College. The institute is free, and on-line registration is available at www.redcross.org/centralkansas.

One concern is how to get emergency information to senior citizens. It was suggested that she call Keri Kyle with the Kiowa County Senior Center to arrange a meeting just for older citizens. Meierpfeifer left the meeting at 7:27 p.m. Townsend left the meeting at 7:28 p.m.

VI. Old Business

1. Ordinance Enforcement – Brent Holland was present to discuss the courtesy letter he had received regarding the parking of his truck. He parks on his yard, not in the street, and does not come in to town loaded. He is willing to park on the Jones property or the Co-op lot. Halverstadt will visit with Co-op manager Stan Stark about using their lot. Larsh stated that he had talked with Dan Woods about using part of the Thresher Show grounds for truck parking. Woods will check with his committee. The Council gave Holland permission to continue parking his truck on his yard until adequate parking areas are finalized. Halverstadt will send a letter regarding this to Holland. Holland left the meeting at 7:40 p.m.

- **Code Enforcement Officer Report** – Halverstadt reported he had sent two courtesy letters regarding truck parking and two certified letters regarding dog violations.
- **Code Enforcement Job Description** – Tabled.
- **Mobile Home Ordinance** – Tabled. Smitherman and Halverstadt will work on this together.

2. Water System Updates

- **R/O Systems** – Davis reported that Denny Ross is willing to let the City irrigate on a portion of his land, which will be available in September. The approximate cost for an automatic traveling sprinkler will be \$13,000 from a company in Ulysses. Jantz will contact Don Hellar with EBH and ask him to attend the April meeting.
- **Wells** – No report.
- **Bulk Rate** – *Larsh motioned to raise the bulk rate water from \$1.00 per 1,000 gallons to \$2.00 per 1,000 gallons. Davis seconded. Unanimous.*

3. Street Repair – Jantz will continue to talk with Heft regarding a bid for street sealing and repair. Joel and Adrian Halverstadt left the meeting at 8:14 p.m.

VII. New Business

1. Maintenance Report – Jantz reported that the motor burned up on the north siren.

2. **Large Doors on Maintenance Shop** – Mayor Ellis will get estimates and will report at the April meeting. Jantz requested that the doors be the kind you can raise rather than the sliding doors that are in place now.
3. **Election Candidates Forum Mailing** – McAfee asked if the Council wanted a post card notice to be mailed to all citizens. It was decided that no notice would be sent, other than fliers placed in businesses.
4. **Planning For A Water Emergency Workshop** – McAfee gave each council member a brochure for a conference “Planning For a Water Emergency Workshop”. If any of the council wants to attend, they can register.
5. **Council Thoughts**
 - A. **McAfee** – reported a request regarding the community gardens. *Smitherman motioned to donate the water for the community gardens for 2013. Unruh seconded. Unanimous.*
 - B. **Chenoweth - None**
 - C. **Unruh** – expressed appreciation to Jantz for the excellent job of cleaning streets after the snowstorms.
 - D. **Larsh - None**
 - E. **Davis - None**
 - F. **Jantz** – requested permission to attend the 2013 Kansas Rural Water Conference. Permission given.
 - G. **Smitherman** – requested that contractors back fill with sand and not dirt. McAfee will talk to Attorney Steve Brown about an ordinance regarding this.
 - H. **Mayor Ellis** – asked for a motion to go in to executive session. *Unruh motioned to go in to executive session to discuss personnel for 10 minutes beginning at 8:37 p.m. Chenoweth seconded. Unanimous.* Jantz and McAfee left the meeting at 8:36 p.m.
Council was back in regular session at 8:37 p.m. with Unruh taking the remaining minutes. *Smitherman motioned that we increase the City Clerk’s wages to \$15.00 per hour with 32 hours per week limit, beginning March 1, 2013. Larsh seconded. Unanimous.*

VIII. Adjournment

Unruh motioned to adjourn the meeting. Smitherman seconded. Unanimous.

Robert Ellis, Mayor
Shari McAfee, City Clerk