

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, June 3, 2013**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session at the Community Room. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Ed Davis, Steve Larsh, Matt Ballard and Dwight Smitherman. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, Aaron Koehn-Auditor/Accountant, John Unruh, Patrick Clement, Chuck Townsend, and Paul Conner.

**II. Swearing in of Council Member** – McAfee swore in re-elected council member Dwight Smitherman.

**III. Approval of Last Month's Meeting Minutes**

*Unruh motioned to approve the May 6, 2013 minutes as presented. Smitherman seconded. Unanimous.*

**IV. Presentation and Approval of Bills**

*Ballard motioned to approve all bills as presented. Larsh seconded. Unanimous.*

**V. Financials as of May 31, 2013**

**VI. Public**

1. **Patrick Clement** – Clement shared information about the film he is making. He will be filming in Haviland, Belvidere and Wellsford, as well as other locations. There are several Haviland people working on this project. Clement also thanked the council for their support while he was editor of the Kiowa County Signal. Clement left the meeting at 7:26 p.m.
2. **John Unruh** – Unruh encouraged the council to build or purchase a holding pen to help in controlling stray dogs and cats. McAfee will check with the state for up-to-date rules and regulations and Halverstadt will talk with Mullinville about their new facility. *Larsh motioned to allow up to \$5,500.00 for a holding pen. There was no second. Motion did not carry.* Townsend left the meeting at 7:30 p.m. Unruh left the meeting at 7:32 p.m.

**VII. Old Business** – McAfee asked to add an agenda item under new business – Fireworks Ordinance. *Smitherman motioned to add Fireworks Ordinance No. 356 under new business. Ballard seconded. Unanimous.*

**1. Code Enforcement**

- **COE Report** – Council reviewed report from Halverstadt. Halverstadt request a cage and/or leash for the capture of dogs/cats.
- **Report on Holding Pen** – (see VI. Public, 2.)
- **Mobile Home Ordinance** - Tabled

**2. Maintenance Report**

- **Review and Discuss Bids for Street Sealing**
  - **Review and Discuss Bids for Curb and Gutter on N. Main**
  - **Review and Discuss Bids for Sidewalk on East Side of 500 Block of N. Main**
- Bids from APAC, Heft & Sons, and Pueblo Concrete were discussed. Koehn was asked to explain the spending practices for municipalities. He suggested that the City seal half of the streets this year and the other next year. Connor left the meeting at 8:20 p.m. Koehn left the meeting at 8:30 p.m. The City will not pursue the curb and gutter or the sidewalk. A special meeting was scheduled for Friday, June 7, at 7:00 p.m. to discuss the street projects, the holding pen, and the irrigation lease. Mayor Ellis will ask Heft for firm bids on the following:
- Re-seal and chat paved streets on east side of town
  - Tear out and re-do 150' of the 300 block of Pratt
  - Tear out and re-do intersection at Main and Maple
  - Tear out and re-do intersection at Mulberry and S. Lawrence

**3. Water Systems Update**

- **Wells** – Jantz reported that the level of the wells has remained the same at 112'.

- **R/O Systems** – Smitherman reported the next conference call with KDHE is July 22 at 10:00 a.m. The following indicated they will be at this meeting: Larsh, Jantz, Smitherman, Mayor Ellis, Ballard and McAfee. Smitherman also feels that with the upkeep involved with these units, changing filters, taking water samples, etc., the City will need to hire a part-time person.  
*Larsh motioned to approve the Lease with Wynona Ross for additional irrigation land at \$650.00 per year for 10 years, with the first payment due October 1, 2013. Unruh seconded. Unanimous.*

**VIII. New Business**

1. **Fireworks Ordinance No. 356** – *Smitherman motioned to pass and approve Fireworks Ordinance No. 356 amending Section 1 of Ordinance No. 341. Davis seconded. Unanimous.* Halverstadt left the meeting at 9:12 p.m.
2. **2012 Audit Report/2014 Budget (moved to Public on the agenda)** – Koehn handed out a bound copy of the 2012 audit report to the governing body. Koehn went through the audit and answered questions. *Larsh motioned to close out the Social Security Fund into the General Fund for 2014. Unruh seconded. Unanimous. Larsh motioned to accept the 2012 audit report. Smitherman seconded. Unanimous.* The 2014 budget will be discussed at the July meeting.
3. **Review Special Event Permit – “Run for Missions”** – *Smitherman motioned to approve the Special Event Permit for the “Run for Missions”. Unruh seconded. Unanimous.*

**IX. Adjournment**

*At 9:24 p.m., Smitherman motioned to adjourn the meeting. Ballard seconded. Unanimous.*