

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, June 2, 2014**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Steve Larsh, Ed Davis (arrived at 7:20 p.m.), and Matt Ballard. Council member Kay Unruh was absent. Also present were: Pake McCarley-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, Alan Luttrell-EBH, Ray Stegman-Kiowa County Emergency Management, John Unruh-County Commissioner, and Chuck Townsend.

**II. Approval of May 5, 2014 Meeting Minutes**

*Larsh motioned to approve the May 5, 2014 minutes as presented. Smitherman seconded. Unanimous.*

**III. Presentation and Approval of Bills**

*Larsh motioned to approve the bills as presented. Ballard seconded. Unanimous.*

**IV. Financials as of May 31, 2014**

**V. Old Business**

- 1. Kiowa County Emergency Management – Ray Stegman** – Stegman presented a brief overview of the Kiowa County Emergency Management program as a follow-up to the meeting Davis had attended. Stegman assisted in filling out the application for Haviland to participate and will send it in. Stegman left the meeting at 7:16 p.m.
- 2. Street Improvements**
  - **Street Sealing – Heft Contract** – Mayor Ellis reported that the paved streets on the west side of town would be sealed in July. Potholes will be filled prior to that.
  - **Street Paving – Alan Luttrell** – Luttrell handed out a map and a summary of costs for the proposed street pave, curb and gutter project. The estimated cost is \$1,019,646.17. The cost would be approximately 30% higher if asphalt is used. Townsend left the meeting at 7:30 p.m. Luttrell will come to the July 14 meeting along with John Haas, President of Ranson Financial Consultants, LLC, who will talk about bonds.
- 3. Water Systems Update** – Luttrell reported that everything is on scheduled and waiting on the State regarding funding. Luttrell left the meeting at 8:05 p.m.
- 4. Code Enforcement**
  - **CEO Report** – Halverstadt went over his report for May.
- 5. Maintenance Report** – McCarley reported work has to be done on the motor on well #3.
- 6. Employee Cell Phones** – *Smitherman motioned to reimburse McCarley \$60.00 per month for cell phone usage. Ballard seconded. Unanimous.* Halverstadt will look into adding his dedicated code enforcement number to his existing plan.
- 7. KanCap Report – Steve Larsh** – Larsh reported on the meeting he attended in Dodge City.
- 8. Ordinance No. 361** – *Smitherman motioned to pass Ordinance 361 regarding changing the date of regular council meetings to the 2<sup>nd</sup> (second) Monday of each month. Davis seconded. Unanimous.*

**VI. New Business**

- 1. Standard Traffic Ordinance** – *Larsh motioned to incorporate by reference the 2013 Standard Traffic Ordinance for Kansas Cities prepared and published by The League of Kansas Municipalities. Smitherman seconded. Unanimous.*
- 2. Council Thoughts**
  - A. McAfee**
    - reported that because of changes being made by Kiowa County, Nisly may have to raise their price for trash service.
    - reported that Jackie Robertson asked if the city wanted liability only on the new pickup or full coverage. Council asked for a cost for the July meeting.

- reported Kim Jacks asked for permission to sell fireworks as a fundraiser for Kansas Music Ambassadors. Fireworks may be sold July 2-4.

- B. Ballard** – reminded the council that water rates need to be discussed. This will be on the July agenda.
- C. Unruh** – Absent
- D. Larsh** - None
- E. Davis** - None
- F. McCarley** – None
- G. Smitherman** - None
- H. Mayor Ellis** - None

**VII. Adjournment**

*At 8:54 p.m., Smitherman motioned to adjourn the meeting. Davis seconded. Unanimous.*

---

Robert Ellis, Mayor

---

Shari McAfee, City Clerk