

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, July 11, 2016**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Matt Ballard, Kay Unruh, Steve Larsh, and Tom Taylor. Also present were: Pake McCarley-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, Mike Younger-EBH (arrived at 7:30 p.m.), Aaron Koehn-VonFeldt, Bauer and VonFeldt, Oscar Ebert and Chuck Townsend.

**II. Approval of June 16, 2016 Special Meeting Minutes**

*Matt motioned to approve the June 16, 2016 meeting minutes as presented. Dwight seconded. Unanimous.*

**III. Presentation and Approval of Bills**

*Dwight motioned to approve the bills as presented. Matt seconded. Unanimous.*

**IV. Financials as of June 30, 2016**

Townsend left the meeting at 7:00 p.m.

**V. Public**

1. **2015 Audit/2017 Budget – Aaron Koehn** – Aaron handed out and explained the 2015 audit report with the council. *Steve motioned to approve the 2016 audit report. Dwight seconded.* Aaron handed out and presented the budget for 2017. *Steve motioned to increase the 2017 mill levy to 55.574. Dwight seconded. Unanimous.* The budget hearing will be at the regular meeting on August 8, 2016. Aaron left the meeting at 7:42 p.m.
2. **Oscar Ebert** – Oscar shared several concerns regarding the street improvements followed by discussion with the Council and EBH engineer Mike Younger. Oscar left the meeting at 7:48 p.m.

**VI. Old Business**

**1. Street Project Update**

- **Approve Heft & Sons LLC Final Pay Estimate No. 8 - \$58,597.03**
- **Approve Affidavit of Contractor**
- **Approve Certificate of Completion**
- **Approve Change Order No. 3**

*Matt motioned to approve the following items: Heft & Sons LLC Final Pay Estimate No. 8 in the amount of \$58,597.03; Affidavit of Contractor; Certificate of Completion; and Change Order No. 3. Dwight seconded. Unanimous.*

2. **Water Project Update** – Mike Younger gave a brief update. There are minor changes to be made before the project is finished. Mike left the meeting at 8:20 p.m.

- **Water Plant Open House** – Mayor Ellis suggested that we have an open house at the new water treatment plant. It was decided not to do this, but have Pake and Steve give tours when asked.

**3. Code Enforcement**

- **CEO Report** – Joel went over his June report.

4. **Maintenance Report** – Pake reported that he has been working on the disposal plant road and that one of the disposal plant pumps is being rebuilt.

- **Community Room Roof Leaks** – Shari reported that there are two leaks on the north wall, which seem to be coming from the roof. Mayor Ellis will talk to Diamond Roofing about this.

5. **KCED Report** – Steve reported that several small business loans have been made.

6. **Janitor** – *Dwight motioned to rehire Carol Fast as janitor for the community room, city hall and the park bathrooms with a wage of \$15.00 per hour. Matt seconded. Unanimous.*

**VII. New Business**

1. **Street Light – Sycamore and Emporia - Tabled**

2. **Pool Equipment Shed** – Mayor Ellis shared a need for an enclosed shed for the pool equipment. Pake presented a quote from Mead Lumber of approximately \$1,500 for supplies and Pake will build the building for approximately \$1,000 (working on weekends). *Dwight motioned to accept this quote for an enclosed pool equipment shed. Steve seconded. Unanimous.*

**VIII. Adjournment**

*At 9:12 p.m., Dwight motioned to adjourn the meeting. Kay seconded. Unanimous.*