

CITY OF HAVILAND
Council Meeting Minutes
Monday, July 1, 2013
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session at the Community Room. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Ed Davis, Matt Ballard and Dwight Smitherman. Steve Larsh was absent. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, Sue Greenleaf-Kiowa County Economic Development, Aaron Koehn-Auditor/Accountant who arrived at 8:14 p.m., Chuck Townsend, Deborah Cobb, and Pake McCarley who arrived at 7:57 p.m.

**II. Approval of June 3, 2013 Meeting Minutes
Approval of June 7, 2013 Special Meeting Minutes**

Smitherman motioned to approve the June 3 and June 7 minutes as presented. Unruh seconded. Unanimous.

III. Presentation and Approval of Bills

Unruh motioned to approve the bills as presented. Smitherman seconded. Unanimous.

IV. Financials as of June 30, 2013

V. Public Presentations

1. Sue Greenleaf-Taylor, Kiowa County Economic Development Coordinator

Greenleaf gave an update on the KCED. She has been hired as KCED Coordinator and reported on the following:

- working on promotional video of Kiowa County including Haviland, Greensburg, and Mullinville
- providing loans to small business
- talking to individual businesses
- donations needed

Greenleaf left the meeting at 7:15 p.m.

VI. Old Business

1. Code Enforcement - Cobb acknowledged the letter she had received and asked the council for help in cleaning her yard. Different ideas were discussed. Cobb left the meeting at 7:22 p.m.

- **CEO Report** - The July report was reviewed. The council discussed the problem of individuals shooting off fireworks before and after the three-day (July 2-4) time allowed.
- **Report on Holding Pen** – Mayor Ellis reported that he had visited with Travis Payne, Mullinville City Superintendent who will be building the pen. Jantz will pour the cement foundation.
- **Review Existing Dog/Cat Ordinance No. 348** – Tabled to August 5 meeting.

2. Maintenance Report – Jantz gave verbal notification that he will retire in one year. Pake McCarley has expressed interest in the position. Jantz gave Dan Woods a two-week notice. Council will go into an executive session later in the meeting.

3. Water Systems Update

- **Wells Update** – Jantz reported no change in the level of the wells.
- **R/O Systems Update** – Mayor Ellis has talked with a company that can provide the unit that should meet KDHE requirements. McCarley left the meeting at 8:15 p.m.

VII. New Business

1. 2014 Budget – Aaron Koehn presented the proposed budget for 2014. *Smitherman motioned to accept the proposed 2014 budget and to approve Ordinance No. 357 attesting to an increase in tax revenues for budget year 2014. Ballard seconded. Unanimous.* Koehn left the meeting at 8:34 p.m.

2. Contractor Permits – Smitherman will work on writing a permit.

3. **Sunflower Resource Conservation & Development Donation** – City will not donate to SRC&D.
4. **Other** – Mayor Ellis request to go into executive session. *Unruh motioned to go into executive session at 9:12 p.m. for 15 minutes to discuss personnel. Davis seconded. Unanimous.* McAfee and Halverstadt left the meeting at 9:11 p.m. The regular meeting resumed at 9:27 p.m. McAfee returned to the meeting.
Unruh motioned to offer Pake McCarley the position of city maintenance employee at a rate of \$14.00 per hour. This position will be for six months, after which time, and upon evaluation and approval from the council, he could move to salary with benefits. Smitherman seconded. Unanimous.
5. **Council Thoughts**
 - A. McAfee - None
 - B. Ballard - None
 - C. Unruh – working on emergency information for seniors
 - D. Larsh - Absent
 - E. Davis - None
 - F. Jantz - None
 - G. Smitherman - None
 - H. Mayor Ellis None

VIII. Adjournment

At 9:35 p.m., Davis motioned to adjourn the meeting. Unruh seconded. Unanimous.

Robert Ellis, Mayor

Shari McAfee, City Clerk