

CITY OF HAVILAND
Council Meeting Minutes
Monday, January 6, 2014
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Kay Unruh, Steve Larsh, Matt Ballard, and Ed Davis. Also present were: Wes Jantz-City Superintendent, Pake McCarley-City Maintenance arrived at 7:45 p.m., Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, and Stan Troyer.

II. Approval of December 2, 2013 Meeting Minutes

Smitherman motioned to approve the December 2, 2013 minutes as presented. Ballard seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Larsh seconded. Unanimous.

IV. Financials as of December 31, 2013

V. Old Business

1. Code Enforcement

- Council reviewed December report. Halverstadt request that a metal sign be purchased for the holding pen. He also reported that he is working on citation door hangers.
- **Mobile Home Ordinance** – Council reviewed attorney Steve Brown's recommendations, made changes, and will be sent back to Brown for his final approval.
- **Contractor Ordinance** – Council reviewed Brown's ordinance, which was not what the council intended. Will send back to Brown along with Smitherman's rough draft for Brown to re-write.

2. Water Systems Update – Regarding the individual R/O systems and dealings with the State, Unruh reported that she would like to send copies of all documents-to-date to an attorney (her step-daughter) to review for any help or suggestions they could recommend. Council agreed to do this. McAfee will make the copies for Unruh to send.

Council encouraged Troyer to go ahead with a petition for citizens to sign to be sent to the KDHE. Troyer left the meeting at 8:08 p.m.

3. Maintenance Report – Nothing to report.

VI. New Business

1. "Run for Missions" Special Event Permit – *Ballard motioned to approve the Special Event Permit for the 2014 "Run for Missions". Unruh seconded. Unanimous.*

2. 2014 Kiowa County Chamber of Commerce Membership – *Larsh motioned to approve the 2014 renewal membership to the Kiowa County Chamber of Commerce. Smitherman seconded. Unanimous.*

3. Approve Official Bank, Accountant, Attorney, Newspaper – *Smitherman motioned to approve Haviland State Bank as the official bank; VonFeldt, Bauer and VonFeldt as the official accountant/auditor; Megaffin & Brown (Stephen Brown) as the official attorney; and The Kiowa County Signal as the official newspaper for 2014. Davis seconded. Unanimous.*

4. Audit Engagement Contract – *Smitherman motioned to approve the audit engagement contract. Ballard seconded. Unanimous.*

5. Door-to-Door Sales – Discussed whether to require a permit for door-to-door sales people. No action was taken.

6. Personnel Review – *Smitherman motioned to go into executive session at 8:32 p.m. for ten minutes to discuss personnel. Unruh seconded. Unanimous. Session was extended to thirty minutes. Regular session continued at 9:02 p.m. Smitherman motioned to give Pake McCarley a salary of \$32,000.00 for 2014, to continue reimbursement of \$550.00 per month for health insurance, and pay his water, sewer, and trash. Vacation, sick leave, and retirement will be negotiated at a later date. Unruh seconded. Unanimous.*

7. Council Thoughts

- A. **McAfee** - None
- B. **Ballard** – None
- C. **Unruh** – asked about junior high students painting house numbers as a fundraiser.
- D. **Larsh** – had a brochure for KRWA conference. Jantz and McCarley will be attending.
- E. **Davis** - None
- F. **Jantz** - None
- G. **Smitherman** – None
- H. **Mayor Ellis** – mentioned the fact that Mullinville water rates are increasing.

VII. Adjournment

At 9:16 p.m., Unruh motioned to adjourn the meeting. Davis seconded. Unanimous.