

CITY OF HAVILAND
Council Meeting Minutes
Monday, January 12, 2016
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Matt Ballard, Tom Taylor, Kay Unruh and Steve Larsh. Also present were: Pake McCarley-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, Kevin Powers-EBH, Oscar Ebert-Fire Department and Chuck Townsend.

II. Approval of December 14, 2015 Meeting Minutes

Larsh motioned to approve the December 14, 2015 meeting minutes as presented. Taylor seconded. Unanimous.

III. Presentation and Approval of Bills

Ballard motioned to approve the bills as presented. Smitherman seconded. Unanimous.

IV. Financials as of December 31, 2015

V. Public

1. **Oscar Ebert** – Ebert gave his verbal resignation as fire chief effective January 11, 2016. He reported that Robin Rose was elected as the new fire chief. *Smitherman motioned to accept Ebert's resignation as fire chief. Taylor seconded. Unanimous.*

VI. Old Business

1. **Street Project Update** – Powers reported that the last block should be paved by the end of the week.

- **Approve Heft Pay Estimate No. 5** - *Taylor motioned to approve Heft Pay Estimate No. 5 in the amount of \$181,485.15. Ballard seconded. Unanimous.*

2. **Water Project Update** – Powers reported that the improvements to well #2 are finished and improvements to wells 1 and 3 will begin. *Smitherman motioned to approve changing the air release valve in well #1 at a cost of approximately \$1,400.00. Unruh seconded. Unanimous.*

- **Approve APAC Well Improvements Pay Estimate No. 3** - *Larsh motioned to approve APAC Well Improvements Pay Estimate No. 3 in the amount of \$26,611.97. Taylor seconded. Unanimous.*

- **Approve APAC Treatment Plant Pay Estimate No. 3** - *Larsh motioned to approve APAC Treatment Plant Pay Estimate No. 3 in the amount of \$116,227.31. Ballard seconded. Unanimous.*

- **Approve Krudico Nitrate Removal Equipment Pay Estimate No. 3** - *Larsh motioned to approve Krudico Nitrate Removal Equipment Pay Estimate No. 3 in the amount of \$64,475.27. Unruh seconded. Unanimous.*

Powers left the meeting at 7:25 p.m.

3. **Code Enforcement** – Halverstadt reported that he would begin working on vehicles in yards, yard debris, auto parts, etc. He is also working on improving the fence and security at the kennel.

- **CEO Report** – Halverstadt went over his December report with the council.

4. **Maintenance Report** – McCarley asked the council about purchasing some asphalt fix from Momar in quantity. Council asked for a cost for February meeting. McCarley also reported that the street sweeper broke down again. Townsend left the meeting at 7:40 p.m.

5. **KCED Report** – No report.

6. **Emergency Official ID Cards** – McAfee handed out forms from Kiowa County Emergency Department to those interested in having ID cards.

VII. New Business

1. **Approve Official Bank, Accountant, Attorney, Newspaper** – *Larsh motioned to approve Haviland State Bank as the official bank; VonFeldt, Bauer & VonFeldt Chartered*

as the official accountant; Stephan Brown with Megaffin & Brown as the official attorney; and The Merchant's Directory as the official newspaper for 2016. Unruh seconded. Unanimous.

- 2. Approve "Run for Missions" Special Event Permit** – *Unruh motioned to approve the 2016 "Run for Missions" Special Event Permit. Ballard seconded. Unanimous.*
- 3. Approve Audit Engagement Contract and Non Attest Services Contract** – *Unruh motioned to approve the Audit Engagement Contract and the Non Attest Services Contract from VonFeldt, Bauer and VonFeldt for 2016. Taylor seconded. Unanimous.*
- 4. Donation for 2016 "After-Prom" Event** – *Larsh motioned to donate \$100 to the 2016 "After-Prom" Event. Motion died for lack of a second. No further action taken*
- 5. Kiowa County Chamber Membership** – *Smitherman motioned to not become a member of the Kiowa County Chamber. Unruh seconded. Unanimous.*

VIII. Adjournment

At 7:58 p.m., Unruh motioned to adjourn the meeting. Taylor seconded. Unanimous.