

CITY OF HAVILAND
Council Meeting Minutes
Monday, January 12, 2015
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Steve Larsh, Ed Davis, Matt Ballard and Kay Unruh. Also present were: Pake McCarley-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, Don Hellar-EBH Engineering, Larry Lewis and Royce Frazier-Barclay College, and Chuck Townsend.

II. Approval of December 8 and December 17, 2014 Meeting Minutes

Smitherman motioned to approve the December 8 and December 17, 2014 minutes. Unruh seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Ballard seconded. Unanimous.

IV. Financials as of December 31, 2014

V. Public

1. **Barclay College – Royce Frazier/Larry Lewis** – Lewis presented the proposed plans for a lighted sign on east Highway 54. They would like permission to place it on city property within a 25' square area, which would allow for landscaping. This would be on a lease or rental basis. Smitherman brought up the issue of liability in case the sign would be damaged in any way. McAfee will talk to the city attorney and report back to the next meeting. *Ballard motioned to approve Barclay College placing a sign on city property on east Highway 54, pending recommendation from city attorney regarding liability. Larsh seconded. Unanimous.* Lewis, Frazier and Townsend left the meeting at 7:20 p.m.

VI. Old Business

1. **Street Project Update** – Hellar reported that the surveying has been completed.
2. **Water Project Update** – Hellar handed out the results of the equipment bid evaluation. EBH recommends accepting the bid of Krudico, Inc. *Smitherman motioned to accept the bid for the nitrate removal equipment from Krudico, Inc for \$273,350.00. Larsh seconded. Unanimous. Smitherman motioned to adopt Resolution No. 104, a resolution providing for the adoption of tax and securities compliance procedures relating to obligations issued and to be issued by the City of Haviland, Kansas for the street and water projects. Ballard seconded. Unanimous.* Hellar left the meeting at 7:43 p.m.
3. **Beautification – Kay Unruh** – Unruh reported that she had talked to Sheri Elliott about being in charge of the downtown spring and summer beautification. Elliott would like some guidelines. Unruh will ask Elliott if \$700.00 for flowers, etc. and \$300 for her time would be acceptable.
4. **Code Enforcement**
 - **CEO Report** – Halverstadt went over his December written report. He will be working on dangerous structures and barking dogs.
5. **Maintenance Report** – McCarley reported that well #2 might need a new motor. The safety switch in the lift station needs to be changed. Smitherman will get prices for the next meeting. The electrical to the shop roll-up doors needs to be changed. The lights have to be on for the doors to work.
6. **Surety Bond** – McAfee will talk to Jackie Robertson and report at the next meeting.
7. **KCED Report** – No report.

VII. New Business

1. **Approve Official Bank, Accountant, Attorney, Newspaper** – *Larsh motioned to approve Haviland State Bank as the official bank; VonFeldt, Bauer, & VonFeldt as the official accountant; Stephen Brown with Megaffin and Brown as the official attorney; and The Merchant's Directory as the official newspaper. Unruh seconded. Unanimous.*
2. **Audit Engagement Contract** – *Smitherman motioned to approve the Audit Engagement Contract with VonFeldt, Bauer, & VonFeldt. Ballard seconded. Unanimous.*

3. Non-Attest Engagement Contract – *Smitherman motioned to approve the Non-Attest Engagement Contract with VonFeldt, Bauer, & VonFeldt. Davis seconded. Unanimous.*

VIII. Adjournment

At 8:34 p.m., Unruh motioned to adjourn the meeting. Davis seconded. Unanimous.