

CITY OF HAVILAND
Council Minutes
Monday, February 4, 2013
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session at the Community Room. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Dwight Smitherman, Ed Davis, Don Chenoweth, and Steve Larsh. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Applicant for Code Enforcement Officer, John Unruh and Mark Fillmore.

II. Approval of Last Month's Meeting Minutes

Unruh motioned to approve the January 7, 2013 minutes as presented. Chenoweth seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Chenoweth seconded. Unanimous.

IV. Financials as of January 31, 2013

V. Old Business

1. Code Enforcement

- **Code Enforcement Officer Report** – McAfee reported that she had received a letter of resignation from Morgan Silva giving a two-week notice, ending January 23. Four applications have been received for the position and will be discussed in executive session later in this meeting.

A written complaint form regarding two travel trailers parked on the street in the second block of W. Chestnut. Larsh will talk to Mortimer's and McAfee will talk to Janet Shaw about her travel trailer and also about the other complaints involving her property.

Jantz was asked to compile a list of all motor vehicles with no current registration plate; motor vehicles or motor vehicle parts on jacks, blocks, or other supports; abandoned vehicles or motor vehicle parts on any street or highway.

- **Mobile Home Ordinance** – Tabled to the March 4 meeting.

2. Water Systems Update

- **R/O Update** – McAfee reported that Oscar Ebert is actively installing systems.
- **Irrigation Report** – Davis reported that Denny Ross is willing to let the City lease or rent his land, which will be available in September. Davis has not talked with Trent Jacks. Davis also reported that there is a company in Ulysses that sells the type of irrigation equipment needed.
- **Bulk Water Rate** – Mayor Ellis asked the council to consider raising the rates for bulk water. Jantz will get pricing for making the change and find out what other cities close by are charging and report back at the March 4 meeting.

VI. New Business

- 1. Paved Street Repair** – Jantz reported that the County would be in Haviland the week beginning February 11 to repair Main St. Jantz also reported that Heft will come next month and prepare a bid for street sealing.
- 2. Electricity for Truck Parking** – A request was made that the City provide electricity at the designated truck parking areas. The City is not required by law to provide electricity. Request denied.

Letters will be sent to two individuals who are now in violation of Ordinance No. 312, that they park their trucks in the designated areas. John Unruh and Halverstadt left the meeting at 8:18 p.m.

- 3. Personnel** – *Smitherman motioned to go into executive session at 8:20 p.m. for 10 minutes to discuss personnel. Chenoweth seconded. Unanimous.* McAfee and Jantz left the meeting at 8:20 p.m. Kay Unruh recorded the remaining minutes.

The regular meeting resumed at 8:30 p.m. *Smitherman motioned to hire Joel Halverstadt for the position of Code Enforcement Officer. Larsh seconded. Unanimous.* The position will start immediately with a 90-day probationary period at which time his job performance will be evaluated. The rate of pay will remain the same, \$25.00 per hour.

Hours and job description will be at the discretion of the council. Time on task shall be documented and turned into the City Clerk at the end of each month.

4. Council Thoughts

- A. McAfee** – shared a request for a donation to the After Prom event. *Unruh motioned to give \$100.00 to the Maverick After Prom Party. Larsh seconded. Unanimous.*
- B. Chenoweth** - None
- C. Unruh** – suggested the City send Morgan Silva a plant or flowers thanking her for her excellent service to the City and extending our best wishes for her new business. Unruh will order the flowers. Unruh will also visit with her husband about possible construction of metal trashcans for the downtown area.
- D. Larsh** – suggested a Maintenance Report be added to the monthly agenda.
- E. Davis** – asked the council to look into the possibility of purchasing an additional table for the outdoor area at Origins.
- F. Jantz** - None
- G. Smitherman** – asked that the council visit with Jantz next meeting about the status of the current well pumps.
- H. Mayor Ellis** - None

VII. Adjournment

Smitherman motioned to adjourn the meeting. Unruh seconded. Unanimous

Robert Ellis, Mayor
Shari McAfee, City Clerk