

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, February 3, 2014**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Kay Unruh, Steve Larsh, Matt Ballard, and Ed Davis. Also present were: Wes Jantz-City Superintendent, Pake McCarley-City Maintenance, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, and Alan Luttrell-EBH.

**II. Approval of January 6, 2014 Meeting Minutes**

*Larsh motioned to approve the January 6, 2014 minutes as presented. Smitherman seconded. Unanimous.*

**III. Presentation and Approval of Bills**

*Smitherman motioned to approve the bills as presented. Unruh seconded. Unanimous.*

**IV. Financials as of January 31, 2014**

**V. Old Business**

**1. Code Enforcement**

- **CEO Report** – Written report was reviewed. Halverstadt gave the council drafts for three different door hanger citation notices.
  - **Mobile Home Ordinance** – *Ballard motioned to approve Ordinance No. 359 relating to mobile homes. Larsh seconded. Unanimous.*
  - **Contractor Ordinance** – Tabled to March 3 meeting.
- 2. Water Systems Update** – Luttrell reported that the application for funding has been submitted to Rural Development. The preliminary engineering report will be done in the next two weeks. Luttrell handed out an updated cost sheet. Luttrell left the meeting at 7:42 p.m.
- 3. Maintenance Report** – Jantz reported everything is running okay and they continue to do general maintenance.

**VI. New Business**

- 1. Request for Permission to place Vending Machine on Main Street Sidewalk** – *Smitherman motioned to deny the request for a pop machine on Main Street. Ballard seconded. Motion passed 4-1 with Larsh casting the no vote.*
- 2. Haviland City Code Proposal** – *Unruh motioned to not accept the proposal from Citycode Financial for the codification of our ordinances. Smitherman seconded. Unanimous.*
- 3. Street Banners** – Jantz suggested that the city purchase new banners. Tabled to the March 3 meeting.
- 4. Community Forum** – Larsh would like to have a community forum for the public to bring any concerns, suggestions, etc. to the council. This will be discussed at a later date.
- 5. Council Thoughts**
  - A. McAfee** - None
  - B. Ballard** - None
  - C. Unruh** – feels the city needs to communicate with patrons about the individual R/O systems. Jantz will order filters and batteries. McCarley will change out the filters in the order of the date that the units were installed. McAfee will send out letters.
  - D. Larsh** - None
  - E. Davis** - None
  - F. Jantz** - None
  - G. Smitherman** - None
  - H. Mayor Ellis** – None

**VII. Adjournment**

*At 8:35 p.m. Smitherman motioned to adjourn the meeting. Ballard seconded. Unanimous.*