

CITY OF HAVILAND
Council Meeting Minutes
December 3, 2012
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session at the Community Room. Mayor Ellis asked Fred Johnson to lead in prayer. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Dwight Smitherman, Ed Davis, and Don Chenoweth. Steve Larsh was absent. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Morgan Silva-Public Enforcement Officer, Alan Luttrell, Don Hellar and Jenny Egging-EBH and Associates, and members of the public-Fred Johnson, Travis Ross, Josiah Williams, and Adrian and Lisa Halverstadt.

II. Approval of Last Month's Meeting Minutes

Unruh motioned to approve the November 5 minutes as presented. Chenoweth seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Chenoweth seconded. Unanimous.

IV. Financials as of November 30, 2012

V. Old Business

1. Ordinance Enforcement

- **Public Officer Report** – Silva reported that there had been one dog bite that has been reported to the Sheriff's office. Silva will follow up with the Sheriff, the owners of the dog, and the person bit. Silva left the meeting at 7:20 p.m.
- **Ordinance Report – Dangerous Dogs/Mobile Homes** – McAfee reported that she had talked with attorney Steve Brown via phone regarding the dangerous dog/animal ordinance. McAfee will make an appointment at Brown's office for further discussion. The mobile home ordinance has been tabled to the January meeting.

2. Housing Development Update

- **Petition and Proposal for Street Improvement** – Alan Luttrell with EBH and Associates discussed the petition and proposal for street improvement. Adrian Halverstadt arrived at the meeting at 7:25 p.m. The following issues need to be addressed: 1. right-of-way easements; 2. possible 15" culvert on Wichita crossing Sycamore; 3. possible ditch on west side of Wichita and culverts under each driveway. Josiah Williams arrived at the meeting at 7:40 p.m.

After lengthy discussion, Halverstadt suggested that the roads be left as they are for six to eight months, so that it can be established how the roads will drain, etc. Ross shared his concern for the south side of Johnson's home. The homeowners and the council agreed to keep the road as is (the city will maintain it) and evaluate the situation after a few months. An agreement needs to be written regarding the operation, maintenance, moving and replacing of north Wichita and east Sycamore streets. McAfee will talk to Steve Brown.

Water Systems Update – Don Hellar with EBH and Associates handed out a preliminary report regarding the R/O systems and how the reject water will affect the ponds. He stated that the City needs to arrange for additional land for irrigation purposes. This report will not be sent to the state until the council has approved the final report. Lisa Halverstadt left the meeting at 8:14 p.m. Luttrell, Hellar, and Egging left the meeting at 8:16 p.m. A discussion continued regarding the road and the R/O systems. Adrian Halverstadt, Williams, Johnson, and Ross left the meeting at 8:25 p.m.

VI. New Business

- 1. Write Off Accounts** – *Smitherman motioned to write off \$547.70 in uncollectible accounts. Chenoweth seconded. Unanimous.*
- 2. Renew Haviland Hardware/Grocery CMB License** – *Chenoweth motioned to renew the Haviland Hardware and Grocery CMB License for 2013. Smitherman seconded. Unanimous.*

3. **Personnel Review** – Jantz asked the council to consider giving the city clerk some paid holidays. *Smitherman motioned to go in to executive session at 8:40 p.m. for 15 minutes. Unruh seconded. Unanimous.* Jantz and McAfee left the meeting at 8:40 p.m.
4. **Christmas Bonuses** – *Smitherman motioned to give the following bonuses: Wes Jantz-\$350.00, Shari McAfee-\$200.00, Carol Fast-\$50.00, Morgan Silva-\$50.00, and Millie Hannan-\$25.00. Chenoweth seconded. Unanimous.*
5. **2013 Wage Review** – *Smitherman motioned to give Wes Jantz a 2% raise, Shari McAfee a 5% raise and eight paid personal days per year, and Carol Fast a 5% raise. Chenoweth seconded. Unanimous.*
6. **Council Thoughts**
 - A. **McAfee** - None
 - B. **Chenoweth** - None
 - C. **Unruh** - None
 - D. **Larsh** - None
 - E. **Davis** - None
 - F. **Jantz** - None
 - G. **Smitherman** - None
 - H. **Mayor Ellis** - None

VII. Adjournment

Davis motioned to adjourn the meeting. Unruh seconded. Unanimous.

Robert Ellis, Mayor
Shari McAfee, City Clerk