

CITY OF HAVILAND
Council Meeting Minutes
Monday - December 2, 2013
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Kay Unruh, Steve Larsh, Matt Ballard, and Ed Davis. Also present were: Wes Jantz-City Superintendent, Joel Halverstadt-Code Enforcement Officer, and Chuck Townsend.

II. Approval of November 4, 2013 Meeting Minutes

Ballard motioned to approve the November 4, 2013 minutes as presented. Smitherman seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Larsh seconded. Unanimous.

IV. Financials as of November 30, 2013

V. Old Business

1. Code Enforcement

- **CEO Report** – Council reviewed report.
 - **Ordinance No. 359 (Mobile Homes)** – Tabled to January meeting.
 - **Ordinance No. 350 (Contractors)** – Tabled to January meeting.
- 2. Water Systems Update** – Alan Luttrell could not be at this meeting nor will he be at the January meeting. He will bring funding options in February.
Larsh reported that Barclay College will put in a domestic well by Phillips Hall.
- 3. Maintenance Report** – Jantz reported that the gearbox on #3 well, the big mower and the small mower all need to be repaired. The 12-volt pump went bad and a new one needs to be purchased at approximately \$1,000.00.

VI. New Business

- 1. Renew Haviland Hardware and Grocery CMB License** – *Smitherman motioned to renew the Haviland Hardware and Grocery CMB License for 2014. Larsh seconded. Unanimous.*
- 2. “Run for Missions” Special Event Permit** – No action taken.
- 3. Christmas Bonus** – *Smitherman motioned to go into executive session at 7:17 p.m. for 15 minutes to discuss personnel Christmas bonuses and wage review. Larsh seconded. Unanimous.* Jantz, Halverstadt and Townsend left the meeting at 7:17 p.m.
The regular meeting resumed at 7:32 p.m. *Smitherman motioned to approve the Christmas bonuses as follows: Jantz-\$350.00, McCarley-\$100.00, McAfee-\$250.00, Halverstadt-\$100.00, Hannan-\$25.00, and Fast-\$50.00. Larsh seconded. Unanimous.*
- 4. 2014 Wage Review** – *Smitherman motioned to approve that salaries remain the same for 2014 as they were for 2013. Davis seconded. Unanimous.*
- 5. Council Thoughts**
 - A. McAfee** - Absent
 - B. Ballard** - None
 - C. Unruh** - None
 - D. Larsh** - None
 - E. Davis** – Need to look into updating sewer system.
 - F. Jantz** – Absent
 - G. Smitherman** - None
 - H. Mayor Ellis** - None

VII. Adjournment

Smitherman motioned to adjourn the meeting. Larsh seconded. Unanimous.