

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, December 14, 2015**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Matt Ballard, Tom Taylor and Kay Unruh. Steve Larsh was absent. Also present were: Mike Younger and Kevin Powers-EBH, and Ray Stegman-Kiowa County Emergency Manager.

**II. Approval of November 9, 2015 Meeting Minutes**

*Ballard motioned to approve the November 9, 2015 meeting minutes as presented. Taylor seconded. Unanimous.*

**III. Presentation and Approval of Bills**

*Smitherman motioned to approve the bills as presented. Ballard seconded. Unanimous.*

**IV. Financials as of November 30, 2015**

**V. Public**

1. **Ray Stegman** – Stegman presented the Kiowa County Emergency Operation Plan and Mitigation Plan. He reported that 911 is being updated at the State level. Smitherman requested cards identifying city officials and utility company representatives in the event of an emergency. Stegman will look into it. Stegman left the meeting at 7:25 p.m.

*Ballard motioned to approve and sign the Kiowa County Emergency Operation Plan and the Kiowa County Mitigation Plan. Smitherman seconded. Unanimous.*

**VI. Old Business**

1. **Street Project Update** – *Unruh motioned to approve Change Order No. 1 to pave two intersections (Maple St. and Topeka St.) at a cost of \$8,107.50. Smitherman seconded. Unanimous.*

*Smitherman motioned to approve Heft Pay Estimate No. 4 in the amount of \$307,233.42. Ballard seconded. Unanimous.*

2. **Water Project Update** – *Smitherman motioned to approve APAC Well Improvements Pay Estimate No. 2 in the amount of \$101,844.18. Taylor seconded. Unanimous.*

*Ballard motioned to approve APAC Treatment Plant Pay Estimate No. 2 in the amount of \$385,530.76. Smitherman seconded. Unanimous.*

Powers reported that they had met with Rural Development to discuss Change Order No. 2. This would include: 6-inch water lines through the college, replacement of eight fire hydrants, and the replacement of 6 4-inch valves. *Taylor motioned to approve Change Order No. 2 in the amount of \$270,296.00 pending Rural Development approval. Unruh seconded. Unanimous.* Powers and Younger left the meeting at 8:15 p.m.

3. **Code Enforcement**

- **CEO Report** – Council reviewed Halverstadt's written reports.

4. **Maintenance Report** - None

5. **KCED Report** - None

**VII. New Business**

1. **Haviland Hardware and Grocery CMB License** – *Ballard motioned to approve the Haviland Hardware and Grocery CMB license for 2016. Taylor seconded. Unanimous.*

2. **Review Employee Wages for 2016/Bonus for 2015** – *Smitherman motioned to increase the wages for the City Clerk and the City Superintendent by 2% for the year 2016. Taylor seconded. Unanimous.*

*Taylor motioned to award the following bonuses to city employees: Pake McCarley-\$250.00, Shari McAfee-\$350.00, Carol Fast-\$50.00, Millie Hannan-\$25.00, Joel Halverstadt-\$150.00 and \$100.00 to Sheri Elliot for contractual services. Unruh seconded. Unanimous.*

**VIII. Adjournment**

*At 9:10 p.m., Smitherman motioned to adjourn the meeting. Taylor seconded. Unanimous.*