

CITY OF HAVILAND
Council Meeting Meetings
Monday, December 12, 2016
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Steve Larsh and Tom Taylor. Matt Ballard and Kay Unruh were absent. Also present were: Shari McAfee-City Clerk, Pake McCarley-City Superintendent, Joel Halverstadt-Code/Animal Enforcement Officer, John Haas-Ranson Financial, and KC Lingafelter, Robin Rose, and Cyndee Tuttle-Public.

II. Approval of November 14, 2016 Meeting Minutes

Tom motioned to approve the November 14, 2016 meeting minutes. Dwight seconded. Unanimous.

III. Presentation and Approval of Bills

Steve motioned to approval the bills as presented. Tom seconded. Unanimous.

IV. Financials as of November 30, 2016

V. Public

1. **Cyndee Tuttle** – Cyndee requested a donation for the 2017 “After Prom” party. This was tabled for the January meeting.
2. **Robin Rose** – Robin shared that the fire department needs a saw that will cut through metal roofs in case of fire. The estimated cost would be approximately \$1,100.00. *Steve motioned to purchase a saw for the fire department for metal roofs. Tom seconded. Unanimous.* Cyndee and Robin left the meeting at 7:17 p.m.

VI. Old Business

1. Street Project Update

- **Pass Ordinance No. 369 – Authorize Sale/Issuance of Bonds** – *Tom motioned to pass Ordinance No. 369 authorizing the sale/issuance of bonds for the street project. Steve seconded. Unanimous.*
- **Adopt Resolution No. 113 – Terms and Details of Bonds** – *Dwight motioned to adopt Resolution No. 113 regarding the terms and details of the bonds. Tom seconded. Unanimous.*
- *Tom motioned to accept the Dissemination Agent Designation and Service Agreement with Ranson Financial Consultants for one year at \$1,000.00. Dwight seconded. Unanimous.* John Haas left the meeting at 7:54 p.m.

2. Water Project Update

- **Approve APAC Final Pay Estimate No. 10 - \$14,234.00** – *Tom motioned to approve APAC Final Pay Estimate No. 10 in the amount of \$14,234.00. Dwight seconded. Unanimous.*
- **Approve Certificate of Substantial Completion** – *Dwight motioned to approve Certificate of Substantial Completion. Tom seconded. Unanimous.*
- **Approve Change Order No. 3** – *Dwight motioned to approve Change Order No. 3. Tom seconded. Unanimous.*

3. **Code Enforcement** – Joel went over the December report with the council. He asked the council to consider the purchase of a small shop vac for the kennel. Permission was granted for him to purchase one.

4. **Maintenance Report** – Pake reported that well #3 needs to be insulated and may need a new roof. He also reported that he had to replace the starter on the sewer machine. He is also working on his wastewater and water operator certifications.

5. **Park Slide – KC Lingafelter** - KC shared some of the safety regulations regarding slides. The \$1,000 grant from South Central Community Foundation can be used for replacing or refurbishing the big slide. She also had a price for rubber mulch to place around the slide. This item was tabled for the January meeting. KC left the meeting at 8:02 p.m.

6. **Property East of Science Resource Center** – This item was discussed and no action was or will be taken.

VII. New Business

- 1. Executive Session** – *Tom motioned to go into executive session to discuss non-elected personnel at 8:35 p.m. for 10 minutes. Dwight seconded. Unanimous. The regular meeting continued at 8:50 p.m. Dwight motioned that the 2016 bonuses be the same as 2015. Tom seconded. Unanimous. Dwight motioned that all wages remain the same as 2016, with the exception of a 40¢ per hour raise for Shari. Tom seconded. Unanimous. Dwight will work with Pake on a retirement plan.*

VIII. Adjournment

At 9:03 p.m., Steve motioned to adjourn the meeting. Dwight seconded. Unanimous.