

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Monday, December 11, 2017**  
**Community Room – 7:00 p.m.**

**I. Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Matt Ballard, Kay Unruh, Steve Larsh, Tom Taylor, and Dwight Smitherman. Also present were: Shari McAfee-City Clerk, Joel Halverstadt-CEO/AEO Officer, Peggy Frederick, and Chuck Townsend.

**II. Approval of November 13, 2017 Meeting Minutes**

*Matt motioned to approve the November 13, 2017 meeting minutes as presented. Kay seconded. Unanimous.*

**III. Presentation and Approval of Bills**

*Dwight motioned to approve the bills as presented. Tom seconded. Unanimous.*

**IV. Financials as of November 30, 2017**

**V. Public**

1. No public business.

**VI. Old Business**

1. **Code Enforcement** – Joel shared that the Kansas Department of Agriculture is making some changes in requirements for dog kennels. He will put together a list of changes that need to be made.
  - **CEO Report** – Joel went over his November report with the council.
2. **Maintenance Report** – Mayor Ellis reported that Pueblo Concrete would be repairing the three sections of street and sidewalks that were opened due to water line breaks.
3. **Payroll Direct Deposit** – *Dwight motioned to repeal the November 13, 2017 motion to set up payroll direct deposits. Kay seconded. Unanimous.*

**VII. New Business**

1. **Wastewater Operator Certification** – Tabled.
2. **School Zone Crossing** – Council discussed moving the north school zone crossing. It was decided to change the north speed limit sign coming into town to 20 mph.
3. **“After Prom” Donation** – *Tom motioned to not give a donation to “After Prom”. Matt seconded. Unanimous.*
4. **Executive Session** – *Kay motioned to go into executive session at 7:45 p.m. for 15 minutes to discuss non-elected personnel. The regular meeting resumed at 8:00 p.m.*
  - Dwight motioned to leave the Christmas bonuses the same as last year. Matt seconded. Unanimous.*
  - Dwight motioned to leave all wages the same for 2018, except for the city clerk who will receive a \$1.00 per hour increase. Steve seconded. Unanimous.*
  - Tom motioned to require the city superintendent to successfully get his wastewater operator certification by March 31, 2018. If not, the cost for hiring a certified operator will come out of his check. Matt seconded. Motioned carried 4-1.*
  - Kay motioned to require the city superintendent to successfully get his water operator certification by March 31, 2019. Dwight seconded. Unanimous.*

**VIII. Adjournment**

*At 8:38, Kay motioned to adjourn the meeting. Tom seconded. Unanimous.*