

CITY OF HAVILAND
Council Meeting Minutes
Monday, August 10, 2015
Community Room – 7:00 p.m.

- I. **Call Meeting to Order** – The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Steve Larsh, Matt Ballard, Tom Taylor, and Kay Unruh. Also present were: Pake McCarley-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, Mike Younger-EBH, Rusty Owens and John Francis-Farmers Coop, and Chuck Townsend.
- II. **Approval of July 13, 2015 Meeting Minutes**
Ballard motioned to approve the July 13, 2015 meeting minutes as presented. Taylor seconded. Unanimous
- III. **Presentation and Approval of Bills**
Smitherman motioned to approve and pay the bills as presented. Larsh seconded. Unanimous.
- IV. **Financials as of July 31, 2015**
- V. **Public**
 1. **Farmers Coop – Stan Stark – Coop Lease of Ground.** Owens and Francis presented the Coop's written request to lease a portion of the city land next to Highway 54. They will write a lease agreement to present at the September meeting. Owens and Francis left the meeting at 7:15 p.m.
- VI. **Old Business**
 1. **Street Project Update** – Younger reported that a pre-construction conference had been held August 17. Pueblo Concrete will begin on the curb and guttering August 24, starting with the southwest part of town.
 2. **Water Project Update**
 - **Notice of Awards - Water Well Improvements/Water Treatment Plant** – Younger presented the first notice of award. *Smitherman motioned to approve the notice of award to APAC for the Water Well Improvements. Taylor seconded. Unanimous.* Younger presented the second notice of award. *Smitherman motioned to approve the notice of award to APAC for the Water Treatment Plant. Larsh seconded. Unanimous. Taylor motioned that Mayor Ellis can sign contracts on behalf of the council. Smitherman seconded. Unanimous.* Younger left the meeting at 7:35 p.m.
 3. **Code Enforcement**
 - **AEO Report** – Halverstadt went over the July report with the council. He reported that pet owners (the ones that he is aware of) are in 100% compliance on purchasing dog/cat tags. Dangerous structures will be the next issue to address.
 4. **Maintenance Report** – McCarley reported that he is waiting on parts for the sweeper.
 5. **KCED Report** – Larsh reported that there is still money available to help start new businesses.
 6. **2016 Budget Hearing/Approval** – *Ballard motioned to approve the 2016 budget. Smitherman seconded. Unanimous.* Townsend left the meeting at 7:55 p.m.
- VII. **New Business**
 1. **Executive Session** – *Unruh motioned to go into executive session at 8:02 p.m. for 10 minutes. Ballard seconded. Unanimous.* The regular meeting continued at 8:12 p.m. *Smitherman motioned to give McCarley 40 hours of vacation time per year plus eight additional hours per year worked with a maximum of three weeks (120 hours) total and non-accumulative, and 10 hours per month of sick leave which can be rolled over annually accumulative to 240 hours. Taylor seconded. Unanimous.*
- VIII. **Adjournment**
At 8:37 p.m. Unruh motioned to adjourn the meeting. Taylor seconded. Unanimous.