

CITY OF HAVILAND
Council Minutes
April 2, 2012
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session with Mayor Robert Ellis calling the meeting to order at 7:00 p.m. Mayor Ellis asked Chuck Townsend to open the meeting with prayer. Council members present were: Kay Unruh, Dwight Smitherman, Don Chenoweth, Ed Davis, and Steve Larsh. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Morgan Silva-Public Enforcement Officer, and the following members of the public: Chuck Townsend, Alice Stewart, Don and Kim Stewart, Raymond and Laura Gwin.

II. Approval of Last Month's Meeting Minutes

Chenoweth motioned to approve the March 5 minutes as presented. Smitherman seconded. Unanimous.

III. Presentation and Approval of Bills

Chenoweth motioned to approve the bills as presented. Smitherman seconded. Unanimous

IV. Financials as of March 31, 2012

V. Presentation by the Public

1. Don/Kim Stewart – Business Plan – Don Stewart presented his business plan for a pizza restaurant to be put in where Dolly's Diner was. He stated that Kiowa Co. Economic Development is willing to loan \$45,000, and Stewart is asking the City for a loan of \$45,000. After studying the business plan, the council felt they needed more time to make a decision. One issue is the length of the loan would be 20 years. Loans made by the City have been for a maximum of seven years. This agenda item was tabled to the May meeting. Stewart did mention that he needs to let Stan and Dolly Adolph know as soon as possible. Alice Stewart, Don and Kim Stewart, and Raymond and Laura Gwin left the meeting at 7:41 p.m.

VI. Old Business

1. Ordinance Enforcement

- **Public Officer Report** – Silva wants to have good communication with the community. Talking out any code enforcement problems will be her main priority. Kim Stewart came back to the meeting at 7:45 p.m. Townsend left the meeting at 7:46 p.m. Silva continued her report stating that she would like to talk with the churches and Barclay College for assistance in helping property owners clean-up, paint, mow, etc. Council thought this was a good idea. Mayor Ellis stated that during the summer the main priority is weeds, lawns not mowed, etc. McAfee will get a copy of all ordinances pertaining to code enforcement to Silva.

Stewart wanted to further explain that their desire in providing a pizza place is for the community. They both want to do all they can to make Haviland all it can be. Stewart left the meeting at 8:00 p.m.

Unruh motioned that Morgan Silva be duly appointed an official of the City of Haviland. Smitherman seconded. Unanimous.

- **Ordinance Report** – Tabled to May meeting.
- **Future Contract with Pratt Area Humane Society** – Council read a letter from the Pratt Area Humane Society Board regarding Haviland's interest in a contract with PAHS for our homeless animals. They are in the planning stage to expand their present facility. Council agreed that this needs to be pursued. McAfee will respond to their inquiry.

2. **Water Systems Update** – McAfee reported that approximately 125 systems have been installed.
3. **Housing Development Planning Group Report** – Larsh reported that Haviland Housing LLC is purchasing lots from Maurice Chandler, Philip Rush, and Willard Whitney.

4. **Street Repair** – Mayor Ellis asked Jantz to repair holes on Maple, Mulberry, and Pratt streets. Jantz reported that he is waiting on a bid from Heft.
5. **Library Janitor Report** – Mayor Ellis reported that he had talked with the commissioners about paying the Haviland Library janitor. They stated that expense is not included in the Kiowa County Library budget, so they can't do anything. Council agreed to drop this issue.

VII. New Business

1. **Adopt and Pass Ordinance No. 350 – Dangerous Structures and Abandoned Property** – Council did not like some of the wording. No action taken.
2. **Standard Traffic Ordinance (STO)** – No action taken to adopt STO.
3. **Uniform Public Offense Code (UPOC)** – No action taken to adopt UPOC.
4. **Hiring Part-Time Development Person** – Council agreed there was no need for this.
5. **Community Gardens Water** – *Smitherman motioned to allow free water for the community gardens. Unruh seconded. Unanimous.*
6. **Clean-Up Day** – McAfee reported that clean-up day would be April 28. Nisly Brothers Inc. will be handling it all.
7. **Run For Missions Event Permit** – *Unruh motioned to approve the Run for Mission event permit. Larsh seconded. Unanimous.*
8. **Council Thoughts**
 - A. **McAfee** – stated that the auditor would be here April 17-19. McAfee requested to go into executive session. *Unruh motioned to go into executive session for 10 minutes beginning at 9:10 p.m. to discuss personnel issues. Smitherman seconded. Unanimous.* Silva left the meeting at 9:09 p.m. Regular session resumed at 9:20 p.m. The code enforcement officer position will be reviewed in three months.
 - B. **Chenoweth** - None
 - C. **Unruh** - None
 - D. **Larsh** - None
 - E. **Davis** - None
 - F. **Jantz** - None
 - G. **Smitherman** - None
 - H. **Mayor Ellis** - None

VIII. Adjournment

Davis motioned to adjourn the meeting at 9:25 p.m. Smitherman seconded. Unanimous.

Robert Ellis, Mayor

Shari McAfee, City Clerk