

CITY COUNCIL AGENDA
Monday, April 11, 2016
Community Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Robert Ellis called the meeting to order at 7:00 p.m. Council members present were: Dwight Smitherman, Matt Ballard, Kay Unruh, Tom Taylor, and Steve Larsh. Also present were: Pake McCarley-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code/Animal Enforcement Officer, Alan Luttrell-EBH, Ed and Marlene Lofgren, Oscar Ebert, and Chuck Townsend.

II. Approval of March 14, 2016 Meeting Minutes

Smitherman motioned to approve the March 14, 2016 meeting minutes as presented. Ballard seconded. Unanimous.

III. Presentation and Approval of Bills

Smitherman motioned to approve the bills as presented. Unruh seconded. Unanimous

IV. Financials as of March 31, 2016

V. Public

1. **Ed Lofgren – Community Garden – Water** - *Unruh motioned that the city provide free water for the 2016 community garden. Smitherman seconded. Unanimous.*
2. **Marlene Lofgren – Haviland Heritage Foundation – Sponsorship** – *Unruh motioned that the city sponsor the Haviland Heritage Foundation. Larsh seconded. Unanimous.* Marlene Lofgren left the meeting at 7:37 p.m.

VI. Old Business

1. **Street Project Update** – Luttrell reported on a meeting held on April 5 with EBH, Heft & Sons and the City (a quorum was not present) to discuss the street project. A summary of this meeting was presented and discussed. *Smitherman motioned to approve the summary of what needs to be done to correct the deficiencies in the street project, with no deviation. All parties must sign a document. Ballard seconded. Unanimous.* Luttrell left the meeting at 7:54 p.m.
2. **Water Project Update**
 - **Approve APAC Well Improvements Pay Estimate No. 6 - \$6,336.03** – *Ballard motioned to approve APAC Well Improvements Pay Estimate No. 6 in the amount of \$6,336.03. Larsh seconded. Unanimous.*
 - **Approve APAC Treatment Plant Pay Estimate No. 6 - \$133,773.92** – *Smitherman motioned to approve APAC Water Treatment Plant Pay Estimate No. 6 in the amount of \$133,773.92. Taylor seconded. Unanimous.*
 - **Individual R/O Systems/Filters** – The city is now compliant with the state regarding nitrates in the water. McAfee will send letters to all consumers where the city installed individual R/O systems that they are no longer the property of the city, but belong to the home or business owner. The large R/O system at the fire station will be removed.
3. **Code Enforcement**
 - **CEO Report** – Halverstadt went over the April report with the council.
 - **Horse** – McAfee reported that a resident had asked about keeping a horse in the city limits. This will be allowed until reported as a nuisance. Townsend left the meeting at 8:20 p.m.
4. **Maintenance Report** – No report.
5. **KCED Report** – No report.
6. **Janitor Position** – McAfee reported there had been no inquiries.

VII. New Business

1. **Ordinance No. 367 – Elections** – *Smitherman motioned to pass Ordinance No. 367 regarding elections. Taylor seconded. Unanimous.*
2. **Deposits** – *Taylor motioned to refund all deposits to consumers. Unruh seconded. Unanimous.*

3. **Delinquent Accounts** – McAfee requested verification that a customer's services will automatically be shut off after one month of being delinquent.
4. **Education Opportunities** – McAfee shared two educational opportunities with the council.
5. **Library Outside Bench Request** – McAfee shared a request from the Kiowa County Library-Haviland Branch to put a bench on the sidewalk in front of the library. No objection was raised and there will be no expense to the city.
6. **Fireworks Stand Request** – McAfee shared a request from Chandra Francis to set up a fire works stand on July 2-4. Council granted the request as long as the stand is outside.
7. **Personnel** – Tabled.

VIII. Adjournment

At 8:50 p.m., Unruh motioned to adjourn the meeting. Ballard seconded. Unanimous.