

CITY OF HAVILAND
Council Meeting Minutes
Monday, April 1, 2013
HSB Conference Room – 7:00 p.m.

I. Call Meeting to Order

The Haviland City Council met in regular session at the HSB Conference Room. Mayor Ellis calling the meeting to order at 7:00 p.m. Council members present were: Kay Unruh, Ed Davis, and Steve Larsh. Dwight Smitherman and Don Chenoweth were absent. Also present were: Wes Jantz-City Superintendent, Shari McAfee-City Clerk, Joel Halverstadt-Code Enforcement Officer, Don Hellar-EBH Engineer, Oscar Ebert, Adrian Halverstadt, Chuck Townsend and Nathan James.

II. Approval of Last Month's Meeting Minutes

Larsh motioned to approve the March 4, 2013 minutes as presented. Davis seconded. Unanimous.

III. Presentation and Approval of Bills

McAfee asked for approval of two additional invoices: Kansas One Call for \$5.60 and First Responder for \$185.00. *Unruh motioned to approve all bills as presented. Larsh seconded. Unanimous.*

IV. Financials as of March 31, 2013

V. Old Business

1. R/O Systems

1. **EBH Report – Don Hellar** – Hellar was present to discuss with the council the Administrative order from KDHE received March 19, 2013. Hellar feels the three main concerns are:

1. Air gap and back flow
2. NSF certification that nitrates are being filtered out
3. Waste water/irrigation

The City was given 15 days to appeal the order or to request a hearing. Mayor Ellis called and requested an extension, but this was denied. Mayor Ellis will call KDHE Tuesday, April 2, and request a hearing. Ebert left the meeting at 7:40 p.m. Hellar left the meeting at 7:45 p.m.

2. **Systems Update** – Jantz will take water samples from R/O units and take them to Servi-Tech in Dodge City for analysis.
3. **Irrigation Update** – Davis will write a document for the lease of the Denny Ross property next to the disposal plant, to be considered at the next meeting. The additional irrigation is needed due to the additional wastewater from the R/O systems.

Larsh motioned to purchase a traveling irrigation system from Teeter Irrigation, Inc. in Ulysses, KS for up to \$15,000.00. Unruh seconded. Unanimous.

2. Code Enforcement

- **Enforcement Officer Report** – Council reviewed Halverstadt's March report. He is working with the co-op for permission to use their lot on S. Main for overnight truck parking.

Halverstadt presented three requests for council's consideration:

1. ID as Code Enforcement Officer to show when visiting with residents. McAfee will work with him on this.
2. If pictures of violations are needed, will the city pay for a color ink cartridge? council asked that he turn in a bill as needed.
3. Would council consider purchasing a tracfone for COE use only? It was suggested we add a phone to the plan the city already has for Wes' phone. McAfee will look into this.

- **Mobile Home Ordinance** – Tabled to May 6 meeting. Townsend left the meeting at 8:00 p.m.

3. Maintenance Report

- **Large Doors on Maintenance Shop Update** – *Unruh motioned to accept a bid of \$10,910.00 from Surdi-Bilt of Hutchinson to replace and install the large south doors*

on the shop. Larsh seconded. Unanimous. Mayor Ellis will call them on Tuesday, April 2.

- **Sidewalks** – McAfee presented a request for sidewalk replacement. Council feels that the priority right now is streets and water, so sidewalks will not be replaced at this time.

VI. New Business

1. Safe Kids Kiowa County Donation – *Unruh motioned to donate \$100.00 to Safe Kids Kiowa County. Larsh seconded. Unanimous.*

2. Personnel -

3. Council Thoughts

A. McAfee – reported that the two payment plans from city residents had been paid in full.

B. Chenoweth - Absent

C. Unruh – asked that an R/O system for Thompson Gymnasium be installed as soon as possible.

D. Larsh – would like a copy of ordinances. McAfee will put together a binder with ordinances that are most relevant for each council member.

E. Davis - None

F. Jantz - None

G. Smitherman - Absent

H. Mayor Ellis – reported that someone had talked with him about the playground equipment in the park needing repair. Jantz will check it out. Mayor Ellis also asked that street sign for N. Wichita/Sycamore be ordered. Mayor Ellis requested going in to executive session. *Unruh motioned to go into executive for 10 minutes from 8:40 p.m. to 8:50 p.m. to discuss personnel. Larsh seconded. Unanimous.* Jantz, James and both Halverstadts left the meeting at 8:39 p.m. Regular session continued at 8:50 p.m. No action was taken as a result of the executive session.

VII. Adjournment

At 8:55 p.m., Unruh motioned to adjourn the meeting. Davis seconded. Unanimous

Robert Ellis, Mayor
Shari McAfee, City Clerk